

Members of the Committee are requested to attend a Business Meeting of the **HEATHROW AIRPORT CONSULTATIVE COMMITTEE** to be held at the **HEATHROW ACADEMY, CONFERENCE ROOMS 1 & 2** commencing at **2.00 p.m. on WEDNESDAY 2nd DECEMBER 2009.**

Both Members and their nominated Deputies are invited to attend this meeting and will have received the agenda and papers. If you are unable to attend this meeting, please inform the HACC office.

**PRESS:** Representatives of the Press have been invited on the understanding that the Committee reserves the right to exclude such representatives during the discussion of any particular matter.

**SPECIAL NOTE: LUNCH**

Please note that a Luncheon has been arranged for Members of the Committee at the **RENAISSANCE LONDON HEATHROW HOTEL, BATH ROAD, HEATHROW** from **12.15 p.m. to 1.45 p.m.** following which the HACC Meeting will commence at the Heathrow Academy for the remainder of the afternoon.

## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES**

Minutes of the meeting held on 23rd September 2009 (*previously circulated*).

**3. MATTERS ARISING**

- (a) Minute 4292 – Investigate possibility of re-sending questionnaire from BAA Draft Noise Action Plan to local residents for response in a WORD document format, as great difficulty experienced in downloading from website (Mike Forster).
- (b) Minute 4292 – Provide a communication update on airline moves (Simon Baugh).
- (c) Minute 4292 – Investigate if transfer of passenger figures from Gatwick to Heathrow could be provided (Simon Baugh).
- (d) Minute 4293 – Check that there is a comparable ratio of Ladies/Gentlemen Toilets in the plans for the new Terminal 2 development (Phil Wilbrahim).
- (e) Minute 4293 – Check with 'Kay' which inset hand dryers will be installed in the new Toilets in Terminal 2 (Phil Wilbrahim).
- (f) Minute 4294 – Investigate comments provided on experience of worn seats/cracked leather arm rests and stained/dirty carpets whilst travelling First Class on HEX (Richard Robinson).
- (g) Minute 4294 – Check with London Travel Watch on Court of Appeal process for dissatisfied passengers and whether formal agreement in place to liaise and inform HACC of problems on HEX (Steve Chambers).
- (h) Minute 4294 – Investigate how impact of an overhead to electrification system of a line-take of 1 Km over Staines Moor for the proposed Airtrack scheme could be relieved (Mike Forster).

## ITEMS FOR DISCUSSION

### 4. REPORT BY THE CHAIRMAN AND SECRETARIAT

2.20 p.m. to 2.40 p.m.

#### 5. HEATHROW MANAGEMENT MATTERS

- (a) Dialogue with Mr. Mike Brown, Chief Operating Officer of Heathrow Airport.
- (b) BAA Heathrow Update and Statistical Information (*to follow*).

2.40 p.m. to 3.00 p.m.

#### 6. GUIDELINES FOR AIRPORT CONSULTATIVE COMMITTEES

1. The current Guidelines were published by the Department for Transport in December 2003, as a necessary, more comprehensive and updated aid (copy circulated with September 2009 Agenda), but because of the many changes affecting the composition, appointing of Members, the complexity of matters affecting their business since then, any justification for amending them is being considered by the Department for Transport. Members will be aware of one possible and controversial change to the business and role of Consultative Committees deriving from meetings and debates held with HACC Members, about a disturbing proposal that the respected Air Transport Users Council's role should be taken over by the "Passenger Focus" organisation, which currently, had only experience of rail passenger matters, but could be represented by some linked passenger panels at airports.

The 2009 Annual Meeting of all UK Consultative Committees held in Belfast discussed the proposal with the DfT sponsor and made it very clear to him of their united opposition to reduction of their Committee's role by some unqualified appointee and the resultant confusion.

The HACC position of opposition was made clear at subsequent meetings with the Civil Aviation Authority's staff dealing with improving passenger experience. BAA had published its position supporting the proposal generally and the establishment of Passenger Panels at larger airports, which the Chairman of the PSSC was concerned to note at the HACC meeting on 29<sup>th</sup> July 2009, as it seemed to suggest that BAA was not satisfied with the performance of our Passenger Services Sub-Committee (PSSC).

The Committee has been informed of the proposed changes several times and had expressed its opposition. Any need for change and how it might be accomplished was being led by our own DfT liaison officer, Frank Evans.

2. The Chairman had agreed to defer this item until the 2<sup>nd</sup> December 2009 meeting for a further debate. The Committee still had concerns on Passenger Focus against the Air Transport Users' Committee (AUC) and against the Passenger Services Sub-Committee (PSSC).

3.00 p.m. to 3.10 p.m.

#### 7. DRAFT NOISE ACTION PLAN RESPONSE

The formal response from HACC to the BAA Heathrow Draft Noise Action Plan Consultation (*enclosed*).

3.10 p.m. to 3.15 p.m.

#### 8. DfT's AIRCRAFT NOISE MONITORING ADVISORY COMMITTEE (ANMAC)

Summary Note of the ANMAC meeting held on 8<sup>th</sup> October 2009 (*enclosed*).

3.15 p.m. to 3.25 p.m.

#### 9. PASSENGER SERVICES SUB-COMMITTEE

Minutes of the meeting of the Passenger Services Sub-Committee meeting held on 23<sup>rd</sup> September 2009 (*previously circulated*).

3.25 p.m. to 3.30 p.m.

**10. NTK WORKING GROUP**

(a) Minutes of the meeting of the Noise & Track Keeping Working Group held on 15<sup>th</sup> September 2009 (*enclosed*).

(b) Submission from HACAN/Clearskies – CDA and the Code of Practice on Noise from Arriving Aircraft (*enclosed*).

3.30 p.m. to 3.35 p.m.

**11. AIRCRAFT NOISE COMPLAINTS REPORT**

BAA Heathrow Noise Complaints Report and Borough Noise Line Figures for Quarter 3 (July-September 2009) (*enclosed*) and LB Richmond upon Thames Noise Line Figures for Quarter 3 (July - September 2009) (*enclosed*).

3.40 p.m. to 3.45 p.m.

**12. NIGHT QUOTA USAGE**

Report from BAA Heathrow Flight Evaluation Team for the period Summer 2009 (*enclosed*).

3.45 p.m. to 3.50 p.m.

**13. PLANNING APPLICATIONS**

Planning Applications for the Heathrow Ward of the London Borough of Hillingdon for September and October 2009 (*enclosed*).

3.50 p.m. to 3.55 p.m.

**14. NEWS RELEASES**

(a) BAA September and October 2009 Traffic Figures (*enclosed*).

(b) Zee News: Pay 50 pounds and Jump Immigration queues at UK airport (*enclosed*).

(c) BAA: Heathrow Project Managers Go Head to Head with President Obama's Campaign Team (*enclosed*).

(d) BAA: New infra-red cameras monitoring Heathrow's runways (*enclosed*).

(e) News at UK Airports: Council says Heathrow noise plan breaks EU rules (*enclosed*).

(f) Sunday Times: BAA to give up on third Heathrow runway (*enclosed*).

(g) BAA Heathrow Statement on third runway planning process (*enclosed*).

(h) Financial Times: BAA to start appeal against airport sales (*enclosed*).

(j) The Sunday Times: Heathrow-on-Sea travel hub inches towards Heathrow Airport (*enclosed*).

(k) Birmingham Airport Press Release: Estuary Airport is for the Birds: Birmingham Airport – part of a solution to the 'Heathrow Problem' (*enclosed*).

(l) Cheapflights: Competition Commission slams BAA accusation of bias (*enclosed*).

(m) News at UK Airports: Switch in Heathrow take-offs 'will cause more aircraft noise' (*enclosed*).

(n) BBC News: BAA agrees Gatwick Airport sale (*enclosed*).

(o) BAA Press Release: London Gatwick Airport is sold (*enclosed*).

(p) BBC News: BAA to buy 700 homes near runway (*enclosed*).

(q) Daily Telegraph: Heathrow voted 'worst airport in the world' (*enclosed*).

(r) Daily Telegraph: Airlines plan to impose extra charges (*enclosed*).

(s) NATS: TCN second consultation postponed until at least September 2010 (*enclosed*).

(t) News at UK Airports: Delay for Heathrow Airtrack Inquiry (*enclosed*).

(u) News at UK Airports: Heathrow runway application could take 4 years (*enclosed*).

(v) BAA: Heathrow's Terminal 2 closes as work on its £1 billion replacement gets underway (*enclosed*).

3.55 p.m. to 4.15 p.m.

**15. NEW INFRASTRUCTURE PLANNING COMMISSION (IPC) PROCESS**

Presentation by Roger Pellman, BAA R3 Planning Director on current proposals for: the New Infrastructure Planning Commission (IPC) process open for business in UK, fast planning decisions for major developments - *The Government Monitor News Release* 2009. Two consultation papers have been published on the Applications to the Infrastructure 2010, Planning Commission and Consultation on the Pre-Application Consultation.

4.15 p.m. to 4.30 p.m.

**16. ANY OTHER BUSINESS RECEIVED SINCE PREPARATION OF THIS AGENDA**

Members are reminded that, where possible, the Chairman should be informed of any items for 'Any Other Business' in advance of the meeting.

**DATE OF NEXT MEETING:-  
WEDNESDAY 3rd FEBRUARY 2010**

**DATES OF 2010 MEETINGS:**

**WEDNESDAY 3rd FEBRUARY 2010  
WEDNESDAY 31<sup>st</sup> MARCH 2010  
WEDNESDAY 2<sup>nd</sup> JUNE 2010  
WEDNESDAY 4<sup>th</sup> AUGUST 2010  
WEDNESDAY 29<sup>th</sup> SEPTEMBER 2010  
WEDNESDAY 8<sup>th</sup> DECEMBER 2010 (SEMINAR)**

